

To: Jones, Enesta[Jones.Enesta@epa.gov]
Cc: Milbourn, Cathy[Milbourn.Cathy@epa.gov]; Daguillard, Robert[Daguillard.Robert@epa.gov]; Hull, George[Hull.George@epa.gov]; Smith, Roxanne[Smith.Roxanne@epa.gov]
From: Valentine, Julia
Sent: Fri 8/14/2015 11:12:52 PM
Subject: Re: OMR weekend support team: schedule, cells and template

Nope. No warning.

George clearly kept Liz and the group informed that I was handling the releases because she always added me in to the email chain with enough warning but not while there was a lot of back and forth. George would call or email me during the back and forth to update me on timing.

I received the text of each of the releases and advisories in the body of an email from Liz to a group of about ten people including George and Melissa and a very helpful computer person out in Colorado named Tim.

If I needed anything or had a question I responded to the group and Liz answered immediately with whatever I needed. (one time was a headline, another was clarification on when to send or hold).

Hope this helps.

From: Jones, Enesta
Sent: Friday, August 14, 2015 7:00 PM
To: Valentine, Julia
Cc: Milbourn, Cathy; Daguillard, Robert; Hull, George; Smith, Roxanne
Subject: Re: OMR weekend support team: schedule, cells and template

Julia,

As you saw, I have my first two going tomorrow and Sunday. Are we supposed to issue any type of warning before we issue these tangibles?

Enesta Jones
U.S. EPA, Office of Media Relations
Desk: 202.564.7873
Cell: 202.236.2426

On Aug 14, 2015, at 5:44 PM, Valentine, Julia <Valentine.Julia@epa.gov> wrote:

Thanks,

Not sure why I pulled up that old number. Thanks for updating.

We will wait on the newsroom Mon. Liz has someone put them up immediately onto our Gold King Mine press releases page.

George, please email and or txt Enesta. I definitely want to stick w getting a call.

Sent from USEPA iPhone

On Aug 14, 2015, at 5:39 PM, Jones, Enesta <Jones.Enesta@epa.gov> wrote:

Julia,

Text or email is better for my heads-up.

Robert's cell is Personal Phone/Ex. 6

Is someone populating the releases/statements into the newsroom over the weekend, or are we waiting until we are back Monday? We can't do that part remotely.

Enesta Jones

U.S. EPA, Office of Media Relations

Desk: 202.564.7873

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On Aug 14, 2015, at 5:11 PM, Valentine, Julia <Valentine.Julia@epa.gov> wrote:

Thanks, all!

George will call us on our cells as soon as he knows something is on the way.

• Template attached.

• Shift schedule below (thanks all!)

- Releases, so far, have only been sent to these two lists in Vocus:
 - Gold King Mine Spill
 - HQ OPS Alert
- Distribution should appear to come from our normal: "U.S. EPA Media Relations"
- And the "From" e-mail is also our regular: noreply-subscriptions@epa.gov
- George's cell: 202.631.6957
- Julia's cell: 202.740.1336
- Enesta's cell: 202.236.2426
- Cathy's cell: 202.420.8648

Fri night and Weekend Shifts

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Fri

6pm - 8pm: Julia

8pm -11pm: Julia

11pm -2:30am Cathy

Sat

6am - 9am: Julia

9am – 12noon: Enesta

12pm – 3pm : Cathy

3pm - 6 pm: Robert

6 pm - 9pm: Cathy

9pm – 11 pm: Julia

11pm - 2:30am: Enesta

Sun

6-9am: Robert

9am – 12noon: Enesta

12pm – 3pm: Robert

3pm – 6pm: Robert

6pm - 9pm: Julia

9pm – 11pm: Julia

11pm - 2:30am: Cathy

Julia P. Valentine

Office of Public Affairs

U.S. EPA

202.564.2663 direct

202.740.1336 m/txt

<Gold King Mine Template.docx>